



# State of Wisconsin / OFFICE OF THE COMMISSIONER OF INSURANCE

Scott Walker, Governor  
Theodore K. Nickel, Commissioner

Wisconsin.gov

October 2, 2015

AGENT LICENSING SECTION  
P.O. Box 7872  
Madison, Wisconsin 53707-7872  
(608) 266-8699 • Fax: (608) 267-9451  
E-Mail: [ociagentlicensing@wisconsin.gov](mailto:ociagentlicensing@wisconsin.gov)  
Web Address: [oci.wi.gov](http://oci.wi.gov)

## November License Renewal

Your Wisconsin license is due to expire on November 30, 2015.

The Office of the Commissioner of Insurance (OCI) is transitioning from Vertafore (also known as Sircon) to State Based Systems (SBS). Effective 11:59 p.m. CST on Monday, November 23, 2015, processing of all Wisconsin licensing transactions will be temporarily suspended until December 14, 2015.

Our office is encouraging licensees to complete the renewal process as soon as possible in order to avoid any delays during this transition. Licensees can renew the license online at [www.nipr.com](http://www.nipr.com) or [www.sircon.com](http://www.sircon.com). Once the license is renewed, licensees will be able to print a copy of the license at no cost on our Web site at [oci.wi.gov](http://oci.wi.gov). OCI recognizes there may be some license renewals pending after November 23, 2015. Therefore, our office is extending the November renewal deadline to December 31, 2015.

Resident agents who hold a major line of authority must complete 24 credit hours of continuing education with at least three hours of ethics before renewing the license. Prior to November 24, 2015, agents can review their transcript online at [www.sircon.com](http://www.sircon.com). To correct any credit discrepancies, contact your education provider(s) directly. If you need to take additional classes for credit, be aware that the provider has 10 days from the completion of the continuing education course to bank your hours. For a list of approved courses go to [www.sircon.com](http://www.sircon.com).

In the future, the notice will be sent only via e-mail. Licensees should update their e-mail address online at [www.nipr.com](http://www.nipr.com). Any address or name changes must be submitted in writing within 30 days online at [www.nipr.com](http://www.nipr.com) or by e-mail to [ociagentlicensing@wisconsin.gov](mailto:ociagentlicensing@wisconsin.gov).